

**Garfield County Public Hospital District No. 1**  
**Board of Commissioners**  
**Minutes of Regular Meeting:**  
**December 5, 2022**

**Board Attending:** Mike Field, Steve Cannon Jen Dixon and Sherry Ledgerwood. Erica Stallcop--absent.

**Staff Attending:** Mat Slaybaugh, Jayd Keener and Caroline Moore.

**Public Attending:** Naomi Scoggin

**Meeting Called to Order:** 6:00 p.m.

**Conflict of Interest Statement:** None.

**Committee Reports:**

- **Finance Committee**

A summary of the Finance report was given on November financials, contractual allowance adjustments, year-to-date ultrasounds, vetting a new IT vendor, electrical project, shortage in nursing department, CNA training/instructor, clinic visits, and change in clinic staff.

- **Safety Committee**

A summary was given on the Safety Zone, COVID-19 high exposure, L&I, old lab analyzer machine, and Safety Walk Through List and completion of shower room in long hall.

- **QAPI and Infection Prevention Committee**

A summary was given on monthly department goals for November challenges and improvements in Quality Assurance Performance and Improvement Program. Discussed goals for labs, ED and ultrasound volume of visits.

- **HUGS Committee**

The annual HUGS Bylaws will be reviewed at the meeting in December. Jenness Evanson announced she will be stepping down from the President of HUGS and Karen Hill will be the new President, Ruth Davis, Vice President, and Caroline Moore, Secretary.

- **Resident Council**

A report was given on the November bake sale, and funds in the Resident Council and a new breakfast menu. A Christmas outing at Ernie's Restaurant is planned and tour of Christmas lights in the Valley. A Christmas Party is scheduled with a visit from Santa.

- **Governance**

Nothing to report.

**Consent Agenda:**

- Regular Board Minutes (11/07/2022)
- AP Vouchers 409158--409300 (11/03/22) – (11/30/22)
- Payroll Voucher 51944—51950 (11/10/22)— (11/23/22)
- Finance Committee Minutes (11/28/22)
- QAPI & Infection Prevention Committee Minutes (11/17/22)
- Safety Committee Meeting (11/16/22)

*A motion was made to approve the consent agenda as presented  
Moved by Steve Cannon and seconded by Sherry Ledgerwood  
Motion approved and passed unanimously by vote*

### Old Business:

#### **1. Respiratory Viruses Update**

An update was given on the positive COVID-19 cases. The Community Transmission rate is moderate.

#### **2. Electrical Project**

The bidding for the procurement package will close on December 14, 2022, and a public acknowledgement of the lowest bidder will be announced and approved at the January Board Meeting. The contractor bids will begin in winter the of 2023 and construction will likely start in spring of 2024.

#### **3. CEO Report**

Recruitment plans for a designated instructor to teach CNA classes is underway. Department of Health is requiring a new provider agreement before COVID Vaccines can be offered at the Pomeroy Medical Clinic. Other items discussed were new IV pumps, kitchen HVAC, Leadership Training in 2023, CEO Certification Program, partnering with Inland Orthopedic, new van, temporary doctor at clinic and nurse staffing. Marketing firm is working on the 2<sup>nd</sup> issue of "Cultivating Health" publication planned for release in early February 2023.

#### **4. Facility Masterplanning**

Three separate floor plan options were reviewed and discussed for the administrative side of hospital. An updated debt capacity study will be done in the spring of 2023.

### New Business

#### **1. Amendment to Resolution 22-05**

Amendments to the cost of purchase of \$1,500 and the purchaser, 618 Medical, of the Siemens machine was made. The Secretary of the Board read the amended Resolution 22-05 in its entirety.

*A motion was made to approve amended Resolution 22-05 as presented  
Moved by Jen Dixon and seconded by Steve Cannon  
Motion approved and passed unanimously by vote*

#### **2. Review of Medical Staff Bylaws Article VIII Corrective Action**

The review of Medical Staff Bylaws was tabled due to the cancellation of the Medical Committee Meeting in December.

#### **3. Electrical Project Bidding**

The Board discussed rather than holding a special Board meeting to review and approve the lowest bidder, they agreed to give permission to approve this process to Mat Slaybaugh, Co-CEO.

*A motion was made to give Mat Slaybaugh, Co-CEO, authority to approve the lowest bidder for electrical project as presented  
Moved by Steve Cannon and seconded by Sherry Ledgerwood  
Motion approved and passed unanimously by vote*

#### **4. Strategic Plan Update**

An update of the strategic plan objectives was reviewed/discussed in detail by the Co-CEOs and Board.

### **Public Comment:**

None.

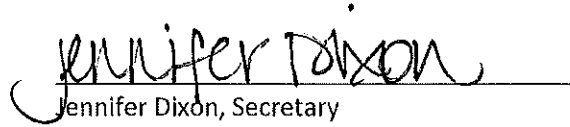
**Regular Meeting adjourned at 6:40 p.m.**

Executive Session called to order at 6:41 p.m. for 15 minutes. The Chairman announced the Board will go into Executive Session citing RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

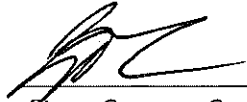
Executive Session adjourned at 6:56 p.m.



Mike Field, Chairman

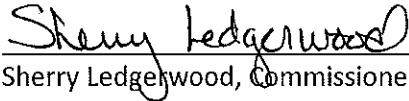


Jennifer Dixon, Secretary



Steve Cannon, Commissioner

Erica Stallcop, Commissioner



Sherry Ledgerwood, Commissioner

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