

**Garfield County Public Hospital District No. 1**  
**Board of Commissioners**  
**Minutes of Regular Meeting:**  
**August 1, 2022**

**Board Attending:** Mike Field Jen Dixon, Steven Cannon, Erica Stallcop, and Sherry Ledgerwood.

**Staff Attending:** Jayd Keener and Caroline Moore.

**Public Attending:** Naomi Scoggin.

**Meeting Called to Order:** 6:00 p.m.

**Conflict of Interest Statement:** None.

**Committee Reports:**

- **Finance Committee**

A summary of the Finance report was given on Clinic Matrix, June's financials, CT/ultrasound revenue, 340B Pharmacy, lab fees, decreased AR days, contractual Medicare expenses and paybacks, 2023 changes in Athena, agency staffing, IV pumps, CEO/CFO training, and capital budget items for 2023.

- **Medical Staff Committee**

A summary of the Medical Staff report was given on increased new patient and women's health visits, free sports physicals, DOH vaccine survey, conscious sedation policy, COVID-19/Flu combo tests, increased ED visits, and medical student rotation through Rural Underserved Opportunities Program.

- **Safety Committee**

A summary of the Safety report was given on L&I claims, fire drills, security cameras for hospital/clinic, ED renovation, Siemens lab machine pickup, Safety Walk Through list, ED renovation, and replacement of AC unit in Dietary.

- **QAPI and Infection Prevention Committee**

A summary was given on monthly department goals for June's challenges and improvements in Quality Assurance Performance and Improvement Program. Decrease in Activities for music therapy; increase in return of staff and patient satisfaction surveys, and quality overview in focused areas.

- **Resident Council**

A report was given on adding additional Bingo days, menus chosen by residents, blanket warmer, and pizza party and adding volunteers by 4-H members/students who need community service.

- **Governance**

The Board was encouraged to attend the upcoming WSHA webinar on The Board's Role in Credentialing and Privileging on August 22.

**Consent Agenda:**

- Regular Board Minutes (07/11/2022)
- AP Vouchers 408263 through 408396—408549 (07/05/22—07/19/22)
- Payroll Vouchers 51935—51938 (07/08/22—07/22/22)
- Finance Committee Minutes (07/25/22)
- Medical Staff Committee Minutes (07/21/22)
- QAPI/Infection Prevention Committee Minutes (07/21/22)
- Safety Committee Meeting Minutes (07/13/22)

*A motion was made to approve the consent agenda as presented  
Moved by Jen Dixon and seconded by Steve Cannon  
Motion approved and passed unanimously by vote*

**Old Business:**

**1. COVID-19 Vaccines**

COVID-19 cases in the community have risen. The hospital has ordered more Moderna vaccines and is reviewing with the Health Department the possibility of ordering Novavax. The State has allotted a limited supply of 100 doses to Garfield County. These would only be administered to patients for their first and second dose.

**2. Electrical Project**

The plans have been submitted to the State for preliminary review.

**3. CEO Report**

A report was given on the IV pumps, AC units, ice machine, Incyte billing, marketing website design, new clinic provider, strategic plan presentation at the Economic Forum Meeting, leadership training, National Rural Healthcare Association certifications for CEO and CFO.

**New Business**

**1. Swing Bed Status Discussion**

The results of a meeting between Department of Health (DOH) and Centers for Medicare and Medicaid Services (CMS) addressed discharge items and daily documentation. It is still unclear what the admission qualifications are, and no official decision has been made to continue or discontinue the Swing Bed Program. The Board agreed to maintain the policy as it is currently until clarification is given from DOH and CMS.

**2. Recovery Navigator Program Memorandum Of Understanding (MOU)**

The Board reviewed the Recovery Navigator Program MOU agreement and agreed to join with other county entities.

*A motion was made to approve the Recovery Navigator Program MOU as presented  
Moved by Sherry Ledgerwood and seconded by Erica Stallcop  
Motion approved and passed unanimously by vote*

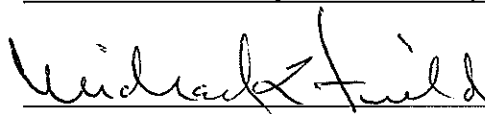
**Public Comment:**

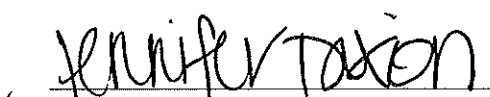
A public comment was made regarding the Recovery Navigator Program.

**Regular Meeting adjourned at 7:50 p.m.**

**Executive Session called to order at 7:50 p.m. for 15 minutes.** The Chairman announced the Board will go into Executive Session citing RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

**Executive Session adjourned at 8:05 p.m.**

  
Mike Field, Chairman

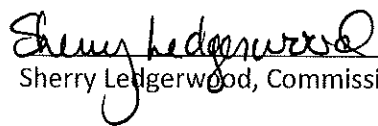
  
Jennifer Dixon, Secretary



Steve Cannon, Commissioner



Erica Stallcop, Commissioner



Sherry Ledgerwood, Commissioner

