

Garfield County Public Hospital District No. 1
Board of Commissioners
Minutes of Regular Meeting:
December 6, 2021

Board Attending: Cindy Wolf, Jen Dixon, Steven Cannon, Mike Field and Chris Herres.

Staff Attending: Mat Slaybaugh, Jayd Keener, Caroline Moore, Stephanie Miller, Lisa Roberts, and Launy Calkins.

Public Attending: Erica Stallcop, Sherry Ledgerwood, Marth Lanman, and Naomi Scoggin.

Meeting Called to Order: 6:01 p.m.

Conflict of Interest Statement: None.

Consent Agenda:

- Regular Board Minutes (11/01/2021)
- AP Vouchers 407130 – 407341 (10/28/21) – (11/30/21)
- Payroll Vouchers 51835 – 51838 (10/29/21) – (11/01/21)
- Finance Committee Minutes (11/30/21)
- Medical Staff Committee Minutes (11/18/21)
- QAPI and Infection Prevention Committee Minutes (11/17/21)
- Safety Committee Minutes (11/17/21)

*Motion was made to approve consent agenda as presented
Moved by Mike Field and seconded by Steve Cannon
Motion approved and passed by vote*

Old Business:

1. COVID-19 Vaccines

The total amount of vaccines given to-date was reported. The COVID and Flu Vaccine Clinic are offered every Friday through mid-December. Not all 3 vaccines will be available; Johnson & Johnson vaccines expire mid-December, and none can be ordered at this time. Both the Pfizer and Moderna vaccines will still be offered. Vaccine Clinics for 2022 may be reduced to possibly twice a month or less and will be discussed further with Garfield County Public Health District. Future Vaccine Clinics may possibly be scheduled at the Pomeroy Medical Clinic in 2022.

2. USDA Grant Update

The USDA Grant application to fund the electrical update of the hospital has been sent and the legal description of the hospital property was requested due to it being a federal grant.

3. 2022 Annual Budget

The final review of the 2022 Annual Budget was approved by the Board of Commissioners. The regular levy amount was increased by \$5,000 to include the new construction amount for the hospital and this was revised in the Levy Certification for 2022.

4. 2022 Budget Resolution 21-06

The 2022 Budget Resolution 21-06 was read in its entirety by the Board of Commissioners' Secretary.

*Motion was made to approve 2022 Budget Resolution 21-06 as presented
Moved by Chris Herres and seconded by Steve Cannon
Motion approved unanimously and passed vote*

5. InterQual Quote

The InterQual system will not be able to integrate with Athena and a new quote is pending at this time.

New Business

1. Telecardiology

A six-month trial with Palouse Heart Center through Pullman Regional Hospital ended in November. GCHD will transition from Northwest Rural Health Network to Washington Rural Health Collaborative to negotiate better purchasing and service contracts rates, and to collaborate with telehealth services and other various specialties.

2. DZA Audit Results

The audit results for 2019 & 2020 were reviewed and overall were very favorable for both years.

3. DZA Communication Letter

A review of DZA auditing processes and recommendations for improvement were discussed in detail.

4. DZA Engagement Letter for 2021

A single audit for the federal COVID funds was the only addition to the proposed 2021 audit fee.

*Motion was made to approve the DZA Letter of Engagement as presented
Moved by Steve Cannon and seconded by Jen Dixon
Motion approved unanimously and passed vote*

5. Oath of Office

The Oath of Office for new commissioners, Erica Stallcop and Sherry Ledgerwood were read and signed individually as well as signed by the President of the Board of Commissioners.

Committee Reports:

• Finance Committee

A summary was given of the November financials, Clinic Matrix report, LTC increased prices for 2022, collection debts, USDA Grant, American Rescue Plan, 2022 Budget final review, InterQual quote, DZA audits, and tablets for Board members.

• Medical Staff Committee

A summary was given on, 340B Pharmacy Program, formulary adjustments, overall improvement of nursing and CNA staffing, Lab, ED/ED Overflow Room update, No-Show Policy, Flu/COVID Clinic, A1C lab batches, phlebotomist position, rapid tests,

• Safety Committee

A summary was given on fire drills, L&I claims, Safe Patient-Handling monthly report, Lab, ED/ED Overflow Room updates, electrical load capacity for new dryers, base board heaters for Day Room, and Safety Walk-Through List.

• Resident Council

Resident Council was attended by 1 Board member, 3 staff and 10 patients who discussed the preparations for their upcoming Christmas Party. The Resident Council Funds were discussed. The hospital will provide presents for the patient's wish lists.

• Governance

Community meetings for SE Health Alliance and Health Partnership are scheduled in December. Board members were encouraged to attend webinars through MRSC and the AWPFD for curriculum, legal resource, and upcoming training for all commissioners.

- **Co-CEO Report**

The Lab Department received their Letter of Compliance from the State. An update on the new chemistry analyzer installation date was given, and CMS interim cost report for 2022.

Public Comment:

A public comment was given on COVID-19 home kit rapid testing and locations offered by Public Health, update on the new City Health Officer for Walla Walla County, the InterQual quote, marketing support,

Regular Meeting adjourned at 7:20 p.m.

Cindy Wolf, President

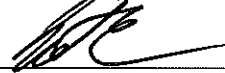


Jen Dixon, Commissioner



Mike Field, Commissioner

Chris Herres, Secretary



Steve Cannon, Commissioner