

**Garfield County Public Hospital District No. 1**  
**Board of Commissioners**  
**Minutes of Regular Meeting:**  
**October 2, 2023**

**Board Attending:** Mike Field, Erica Stallcop and Steve Cannon, Jen Dixon and Sherry Ledgerwood.

**Staff Attending:** Mat Slaybaugh, Jayd Keener, Stephanie Miller and Caroline Moore.

**Public Attending:** Matt Ellsworth and Naomi Scoggin.

**Meeting Called to Order:** 6:00 p.m.

**Conflict of Interest Statement:** None.

**Committee Reports:**

- **Finance Committee**

A summary was given on August financials, 1<sup>st</sup> draft of 2024 budget, electrical project, nurse and CNA staffing, 340B Program, Medicare revenue, and clinic matrix.

- **Medical Staff Committee**

A summary was given on pharmacy take-home packs, 340B Program, clinic visits, flu/RSV/CV-19 vaccines, ultrasound visits and nephrology/dialysis services.

- **Safety Committee**

A summary was given on 3<sup>rd</sup> quarter fire drills, REDi Wildfire Response Drill, and camera security.

- **Resident Council**

A summary was given on patients attending the county fair, menu items, adding sports channel, bake sale, entertainment, Halloween Party, resident council fund and adding more church services.

- **Governance**

The Board was encouraged to attend "Everything Old is New Again" webinar on October 23, the WSHA Annual Meeting October 23 & 24, Public Records Webinar Part II on November 8, and "Diagnostic Excellence" webinar on November 13, 2023 offered through MRSC for Board education and credit.

**Consent Agenda:**

- Special Board Minutes (09/05/2023)
- AP Vouchers 410685—410886 (07/31/23) – (08/30/23)
- Payroll Voucher 52071—52073 (08/04/23) -- (08/18/23)
- Finance Committee Minutes (09/25/23)
- Safety Meeting & Emergency Preparedness Minutes (09/13/23)
- Medical Staff Committee (09/21/2023)

*A motion was made to approve the consent agenda as presented  
Moved by Erica Stallcop and seconded by Steve Cannon  
Motion approved and passed unanimously by vote*

**Old Business:**

**1. Electrical Project**

The contractors have broke ground on the hospital property to begin the electrical project. The engineers discussed details for the interpretation of roof over fenced area with the Public Health Construction Review and to determine the pad layout for the location of generator.

**2. Strategic Plan Update**

The architect is working on preliminary drawings for an imaging suite and will be presenting information on facility options for long-term care. Marketing efforts continue with the Transitional Care Campaign and then the hospital will send the 4<sup>th</sup> quarter Cultivating Health Publication at the end of October. GCHD is working with Public Health and the Southeast Washington Alliance on health initiatives for diabetes education. Final analysis for obstetrician services will be discussed further with Pullman Regional Hospital. The debt capacity study will be updated with 2023 July-August-September data.

**3. Co-CEO Report**

The hospital applied for a grant to initiate chronic care management at the clinic to help expand that program. Both plan of corrections was accepted by the State and review of the Fire Marshall is still pending. The next CMS Survey is expected in 2026. The HR position has been filled. Community Flu Clinic will be scheduled in October. Staff will be attending WSHA and DZA annual meetings 10/22—26, 2023.

**New Business**

**1. Effective Governance Presentation**

Matt Ellsworth, Executive Director of Washington State Hospital Association, conducted a presentation on Effective Governance and discussed the roles of the board and CEOs.

**2. 2024 Budget Review 1<sup>st</sup> Draft**

The first draft of the 2024 Budget Review was discussed at length regarding volumes, revenues, salaries, operating expenses and capital assets. The board will review the final draft on November 6, 2023.

**3. Imaging Reappointment**

A review of Inland Imaging’s reappointment was discussed and approved by the Board.

*A motion was made to approval of the reappointment of Inland Imaging  
Moved by Steve Cannon and seconded by Erica Stallcop  
Motion approved and passed unanimously by vote*

**Public Comment:**

A public comment was made regarding the resident bake sale.

**Regular Meeting adjourned at 7:45 p.m.**

**Executive Session called to order at 7:50 p.m.** The Chairman announced the Board will go into Executive Session until 8:05 p.m. pursuant to RCW 42.30.110 (g) to review the performance of a public employee.

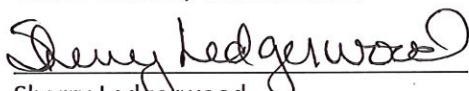
**Executive Session adjourned at 8:05 p.m.**



Mike Field, Chairman

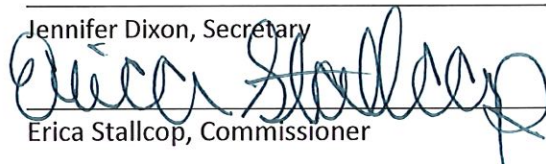


Steve Cannon, Commissioner



Sherry Ledgerwood

Jennifer Dixon, Secretary



Erica Stallcop, Commissioner