

Garfield County Public Hospital District No. 1
Board of Commissioners
Minutes of Regular Meeting:
May 2, 2022

Board Attending: Mike Field, Jen Dixon, Steven Cannon, Sherry Ledgerwood and Erica Stallcop.

Staff Attending: Mat Slaybaugh, Stephanie Miller, Stacy Linscott and Caroline Moore.

Public Attending: Jenness Evanson and Naomi Scoggin.

Meeting Called to Order: 6:02 p.m.

Conflict of Interest Statement: None.

Committee Reports:

- **HUGS Meeting**

Two scholarships of \$500 each will be awarded to 2 high school students who will be furthering their education in the medical field. The cost for the floral centerpieces for the Mother's Day Tea totaled \$162.28.

*A motion was made to approve two scholarships and floral centerpieces
for \$1,162.28 as presented*

*Moved by Jen Dixon and seconded by Steve Cannon
Motion approved and passed unanimously by vote*

- **Finance Committee**

A summary was given on Audit 2021, ultrasound claims, ABNs, 340B Program, low census, March's financials, and Clinic Matrix Report.

- **Safety Committee**

A summary was given on Safety Zone Report, L&I Claims, fire drills, security camera system, ED renovation and emergency binders update, chemistry analyzer machines, update of walkway lighting, workplace violence implementation, completion of the Regional Hazard Vulnerability Assessment, Safety Walk-Through, and a handrail quote for the handicap ramp.

- **Medical Staff Committee**

A summary was given on pharmacy medication formulary, Conscious Sedation Policy, 340B Program, clinic tele-psych services, clinic new patient volume, Athena preauthorization process, ultrasound services, non- DOT physicals, discontinued stock item, and decommission of old analyzer machine.

- **QAPI Prevention**

A summary was given on quarterly department goals, challenges, improvements, contracted vendor evaluations, and quality overview in all areas.

- **Resident Council**

A Mother's Day Tea is scheduled Thursday, May 5. Patients are looking forward to participating in Hospital Appreciation Week in May and a fishing trip June. Members discussed ways to raise money for Resident Council funds with pansy flower sales and Wednesday Jean Day for hospital staff. An account has been opened internally for employees to donate.

- **Governance**

May 16-17, 2022, commissioners are invited to a virtual or in-person WSHA Leadership Summit at The Marcus Whitman in Walla Walla. Jayd Keener, Co-CEO, was selected to be a panelist on the Washington State Hospital Association (WSHA) Women's Leadership Program on June 22. Upcoming WSHA webinars

include Board's Role in Credentialing and Privileging on June 6, 2022, and Insurance Market Basics on July 20, 2022.

Consent Agenda:

- Regular Board Minutes (04/04/2022)
- AP Vouchers 407967 through 408114 (4/05/22) – (04/27/22)
- Payroll Vouchers 51926 – 5192 (04/01/22) – (04/29/22)
- Finance Committee Minutes (04/25/22)
- Safety Committee Minutes (04/20/22)
- Medical Staff Committee Minutes (04/21/2022)

*A motion was made to approve the consent agenda as presented
Moved by Jen Dixon and seconded by Sherry Ledgerwood
Motion approved and passed unanimously by vote*

Old Business:

1. COVID-19 Vaccines

In April, 50 second booster shots were given. The last Vaccine Clinic will be held on May 23, 2022, at the fairgrounds. Depending on the vaccine variants from CMS guidelines and the amount of visits scheduled, a determination will be made if more Vaccine Clinics are needed.

2. Electrical Project

The electrical engineer will be sending a schedule of a deliverable timeline so the equipment can be ordered and arrive when the project begins in the spring of 2023.

New Business

1. 2021 DZA Auditing Letter

DZA gave a presentation review the 2021 audit and this was discussed in detail.

2. IV Pumps

A quote of \$12,800, for eight new IV pumps and tubing was presented to the Board for approval.

*A motion was made to approve the purchase of eight IV pumps as presented
Moved by Steve Cannon and seconded by Erica Stallcop
Motion approved and passed unanimously by vote*

3. CEO Report

A report was given on the hospital's swing bed program pertaining to CMS condition of participation for a 3-day Medicare stay. ED renovation is on hold due to damaged cabinets upon arrival. Hospital Appreciation Week is for May 9 – 13 with fun filled activities throughout the week. Marketing campaign will kick off in June with a new publication and radio ads. Reduction of staff hours due to low census will be re-valuated as patient volume levels have increased. The architect sent initial designs for the strategic planning renovation. The cost for per square foot for healthcare facilities has jumped significantly to \$1,000 per square foot since the pandemic which may greatly impact the scale of project accomplished. Town Hall Meetings will be scheduled to present the 5-Year Strategic Plan to the community. A nurse practitioner has been hired by for the tele-behavioral health services at the clinic that will begin in June. Staff attended the 2nd Healthcare Clearwater Economic Association that is working with SWEDA to address regional healthcare staffing issues. Local high schools will begin attending meetings to help develop local CNA programs that offer training for 17-year-old students for new CNA positions.

Public Comment:

A public comment was made regarding the IV pumps.

Regular Meeting adjourned at 7:20 p.m.

Executive Session called to order at 7:20 p.m. for 10 minutes.

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session adjourned at 7:30 p.m.

Mike Field, Chairman

Steve Cannon, Commissioner

Sherry Ledgerwood, Commissioner

Jennifer Dixon, Secretary

Erica Stallcop, Commissioner

