

**Garfield County Public Hospital District No. 1**  
**Board of Commissioners**  
**Minutes of Regular Meeting:**  
**October 3, 2022**

**Board Attending:** Mike Field, Jen Dixon, Steven Cannon, Erica Stallcop, and Sherry Ledgerwood.

**Staff Attending:** Mat Slaybaugh, Jayd Keener and Caroline Moore.

**Public Attending:** Jenness Evanson and Naomi Scoggin

**Meeting Called to Order:** 6:00 p.m.

**Conflict of Interest Statement:** None.

**Committee Reports:**

- **Finance Committee**

A summary of the Finance report was given on August financials, contractual and YTD adjustments, internal cost report, ultrasound visits, tele-behavioral health visits, nursing staffing, debt capacity study and review of the preliminary 2023 budget.

- **Medical Staff Committee**

A summary of the Medical Staff report was given on Pharmacy formulary update, 340B Program, Department of Health immunization and State surveys for clinic, Lab survey, trauma training, tele-behavioral health visits, and COVID-19/Flu Clinic for the remainder of 2022.

- **Safety Committee**

A summary of the Safety report was given on improved safety zone for falls, fire drills, additional security cameras for hospital/clinic, new flooring and shower repair, Safety Walkthrough, old lab machine pickup arrangements, and HVAC.

- **QAPI and Infection Prevention Committee**

A summary was given on monthly department goals for August challenges and improvements in Quality Assurance Performance and Improvement Program. Activities church services weekend, all-staff assessment survey at 51%, and facility-wide quality project for patient care was discussed.

- **HUGS Committee**

The Chairman of HUGS announced they members approved a purchase of a new GERI chair for the hospital facility for \$2,400 in addition to tax and shipping. Quarterly fundraising ideas were discussed.

*A motion was made to approve the GERI chair for \$2,400 + tax/shipping as presented  
Moved by Steve Cannon and seconded by Erica Stallcop  
Motion approved and passed unanimously by vote*

- **Resident Council**

The patient's choice for dinner and October's food menu was discussed. Church services are offered 3 Sundays of the month. Volunteers for patient activities are needed. Halloween trunk or treat will be celebrated in the front parking lot of the hospital and a special food will be prepared for the patients.

- **Governance**

The WSHA Annual Meeting is on October 16-18 in Lake Washington. The Board was encouraged to attend the following WSHA webinars: "Public Hospital District Procurement" on 10/12/22; Public Records Officer for PHDs Webinar on 11/09/22; and "The Benefits of Engaging Your Board in Strategic Planning" on 11/15/22.

### **Consent Agenda:**

- Regular Board Minutes (09/12/2022)
- AP Vouchers 408787—408933 (09/01/22) – (09/30/22)
- Payroll Voucher 51940—51942 (08/29/22)— (09/30/22)
- Finance Committee Minutes (09/26/22)
- Medical Staff Committee Minutes (09/15/22)
- QAPI & Infection Prevention Committee Minutes (09/15/22)
- Safety Committee Minutes (09/21/22)

*A motion was made to approve the consent agenda as presented*

*Moved by Steve Cannon and seconded by Jen Dixon*

*Motion approved and passed unanimously by vote*

### **Old Business:**

#### **1. COVID Update**

Community flu/COVID clinic will be scheduled at the Garfield County Fairgrounds; however, once the federal "Hospital Without Walls waiver ends, the location will be moved to the clinic or the hospital. Moderna/Pfizer by Valiant COVID Vaccines and high/regular flu doses are available.

#### **2. Electrical Project**

The architect is working on procurement package for supplies and equipment needed. Delayed lead times for the generator is 65 weeks and rest of equipment is 32-45 weeks.

#### **3. Facility Masterplanning**

The debt capacity has been put on hold until the contractual adjustment has been clarified.

#### **4. CEO Report**

WA State Critical Access Hospitals met to standardize the swing bed items. Perm swing will now be called "non-skilled swing bed." Preliminary discussions with Whitman Hospital and Inland Orthopedics took place to set up orthopedic visits set up through the clinic. Rural CEO Leadership has begun, and Co-CEOs participated in a podcast based on their managing model and skills that they shared with all-staff. Marketing campaigns and digital advertising performances and website updates were discussed. Nurse Staffing bill is ramping up for Senate Session in 2023. WSHA will met with nurse unions for further discussion. A community-wide Emergency Preparedness Drill will be performed 10/19/22 for a non-emergent patient evacuation due to loss of heat.

### **New Business**

#### **1. Preliminary 2023 Budget Review**

The Board reviewed the 2023 budget for a conservative increase in volumes, operating revenue which includes the grants from USDA, Group Health, and Premera Empire Health. Patient revenue is based on adjustment to the chargemaster. Taxes on maintenance and operations will increase 1% and will be added into the final budget which will be reviewed at the November Board meeting.

### **Public Comment:**

None.

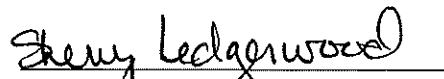
### **Regular Meeting adjourned at 7:00 p.m.**

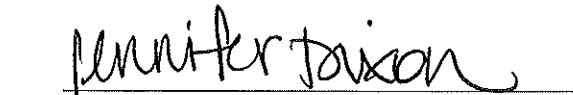
**Executive Session called to order at 7:00 p.m. for 41 minutes.** The Chairman announced the Board will go into Executive Session citing RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

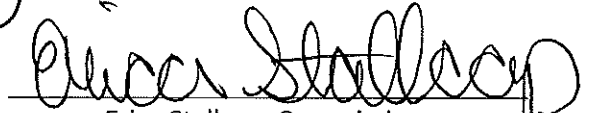
Executive Session adjourned at 7:41 p.m.

  
Mike Field, Chairman

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Steve Cannon, Commissioner

  
Sherry Ledgerwood, Commissioner

  
Jennifer Dixon, Secretary

  
Erica Stallcop, Commissioner

