

**Garfield County Public Hospital District No. 1**  
**Board of Commissioners**  
**Minutes of Regular Meeting:**  
**July 1, 2024**

**Board Attending:** Mike Field, Jen Dixon, Steve Cannon, Erica Stallcop and Sherry Ledgerwood.

**Staff Attending:** Mat Slaybaugh Jayd Keener, Stephanie Miller, Josh Mayfield and Caroline Moore. Val Tewalt, Carly Akin, Sam Preyer attended via Teams.

**Public Attending:** Martha Lanman. Stacy Linscott attended via Teams.

**Meeting Called to Order:** 6:00 p.m.

**Conflict of Interest Statement:** None.

**Committee Reports:**

- **Finance Committee**

A report was given on May financials, 340B Pharmacy Program, tele-health providers, Medicare Advantages contracts, coding audit quotes, property and auto insurance renewal, clinic facility, electrical project, nurse staffing, and CNA students.

- **Medical Staff Committee**

A presentation from the Interventional Pain Clinic was given, a report was given on the pharmacy and therapeutic formulary, Omnicell and dialysis/tele-nephrology meds, nurse staffing, ED visits, and credentialing for new provider.

- **QAPI and Infection Prevention Committee**

A report was given on May benchmarks improvements as well as identifying focus areas that did not meet goals, specifically clinical pharmacy areas, performance improvement plan for the nursing staff, pharmacy in-servicing, and behavioral health visits follow-ups, communication boards.

- **Safety Committee Meeting**

A report was given on safety zones for April/May, L&I claims for April/May, REDi Wildfire Response minutes, security camera update, entrance doorbells, asphalt patching,

- **Governance**

The board was informed of a webinar for Hospital Finances 101. July 1 begins the mandatory meal and rest breaks for clinical hospital staffing.

**Consent Agenda:**

- Regular Board Minutes (06/03/24)
- AP Vouchers 412421—412565 (05/29/24) – (06/20/24)
- Payroll Voucher 52236—52238 (06/07/24)— (06/21/24)
- Finance Committee Minutes (06/20/24)
- Medical Staff Committee (06/20/24)
- QAPI & Infection Prevention Committee Minutes (06/27/24)
- Safety Committee Minutes (06/18/24)

*A motion was made to approve the consent agenda as presented  
Moved by Steve Cannon and seconded by Jen Dixon  
Motion approved and passed unanimously by vote*

**Old Business:**

**1. Electrical Project Update**

The transfer switch will be the last piece of equipment to arrive at the end August 2024. Once the testing of the new system is complete, the timeline for the electrical project should be finished by January 2025.

**2. Imaging Suite Project**

The hospital is waiting for a reply from the different grant organizations for the imaging suite funding.

**3. Strategic Plan Update**

Dialysis and tele-nephrology services are now being offered. Tablo, makers of dialysis machine, was onsite to conduct additional training.

**4. Clinic Facility**

The architect and developer conducted a walk-through visit of the facility on June 4, 2024, and met with the Co-CEOs and CFO to discuss a short-term lease and then a purchase agreement. A cost analysis was done to determine what a lease agreement versus a purchase agreement would entail.

**1. Co-CEO Report**

A report was given on hospital landscaping, replacement of kitchen refrigerator unit, Dr. Fillippa's arrival in August, credentialing and marketing for the new provider, and tele-health for staff and family.

**2. CFO Report**

Nothing to report.

**New Business**

None.

**Public Comment:**

A comment was made regarding the new clinic provider.

**Regular Meeting adjourned at 6:58 p.m.**

**Executive Session was called to order at 7:00 p.m.** The Chairman announced the Board will go into Executive Session until 8:00 p.m. pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee. The Chairman announced that the Board will extend the Executive Session meeting until 9 pm.

**Executive Session Adjourned 900: pm.**

**Regular Open Session was called to order at 9:00.** The Chairman announced that the board accepted Jayd Keener's resignation as Co-Chief Executive Officer effective August 1, 2024. She will remain in her role as Director of Nursing Services.

**Regular Open Session adjourned at 9:23 p.m.**

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Mike Field, Chairman

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Jennifer Dixon, Secretary

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Steve Cannon, Commissioner

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Erica Stallcop, Commissioner

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Sherry Ledgerwood, Commissioner